



RIALTO UNIFIED SCHOOL DISTRICT

PTO/PTA BOOSTER APPROVAL PROCESS FOR 2021-2022 SCHOOL YEAR

The Rialto Unified School District is now accepting application packets for the 2021-2022 school year and is requiring attendance to the PTA/PTO Booster Workshop training. Attendance is required for the 2021-2022 President, Vice– President and Treasurer (If not previously attended). Once training has been attended, your organization’s application packet must be submitted to Fiscal Services. The following is to be included in your Application packet:

- [Hold Harmless Agreement \(District Issued\)](#)
- [Application for School Connected Organizations \(District Issued\)](#)
- **Constitution** (If no changes have been made from previous application, not needed in this application packet)
- **Bylaws** (If no changes have been made from previous application, not needed in this application packet)
- **Proof of Tax ID #** (Not needed, if previously provided)
- [Manual Acknowledgement Form signed by Each Officer](#)
- [501 \(c\) \(3\) Federal Determination Letter](#)
- [Certificate of Insurance](#)
- [Detailed Bank Statements \(most current 6 months\)](#)
- [Fundraiser List](#)
- **Attendance to RUSD PTO/PTA Booster Workshop Training** (Only for those Officers who have not attended. Prior attendance satisfies this requirement)

[Register Here - 2021/2022 RUSD PTO/PTA/Booster Training Workshop](#)

Please submit Application packets to:
Fiscal Services ATTN: Valeria Estrella
182 E. Walnut Ave. Rialto, 92376